YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	SMT.R.P.BHALODIA MAHILA ARTS,COMMERCE AND SHREE N.P.BHALODIA HOMESCIENCE COLLEGE
• Name of the Head of the institution	Dr. Mahendra G. Kalavadiya
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	919328322706
• Mobile No:	919328322706
• State/UT	Gujarat
• Pin Code	360490
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Saurashtra University**
• Name of the IQAC Coordinator	**Dr. Urvashi V. Kantariya**
• Phone No.	**919429047332**
• Alternate phone No.	**919429047332**
• IQAC e-mail address	**rpbmc123@yahoo.in**
• Alternate e-mail address	**mahendrakalavadiya63@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/ACADEMIC-CALENDAR-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**72.50**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.33**	**2016**	**17/03/2016**	**16/03/2021**

6.Date of Establishment of IQAC	**20/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SMT.R.P.BHALODIA MAHILA ARTS,COMMERCE AND SHREE N.P.BHALODIA HOMESCIENCE COLLEGE	**Finishing School**	**KCG**	**2021**	**125000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

 IQAC continuously organized and monitored online teaching and activities. Continued finishing school. The IQAC has studied and discussed the draft of the new education policy, 2020 among the staff and how to make the students aware of the new avenues of the policy. Training on how to take online classis. Program of mask distribution and program for Covid-19 pandemic.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To take initiative for the academic and career development for the students.	The use of ICT has got major role in the class room interaction with the students.
Arranged course of finishing school.	Students know about self awareness, job search and career option on soft skill.
Overcome challenges faced due to pandemic and implement regular teaching and Evolution online.	The institute crated various WhatsApp groups to updates students initially they where taught through Google meet, Microsoft teams was used by all the faculties to teach and share material.
To enhance online teaching facilities and provide assistance to facilities.	Teachers where guided to use online platforms for teaching.
To strictly followed Covid-19 guidelines of the government.	Health center Doctor remained present during working hours and ensured social

	distancing, distribution of surgical mask on daily basis.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management	**08/01/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	**07/02/2022**

15.Multidisciplinary / interdisciplinary

Our institution understands the importance of multidisciplinary/interdisciplinary studies. Being an affiliated college we have to follow the regulations and approved programs of the parent university. As the UGC has constituted the committee and proposed NEP-2020 to end fragmentation of higher education by transforming HEIs into multidisciplinary colleges. We would like to be benefited by the proposal in future. Now we have single discipline program following affiliated university courses.

16.Academic bank of credits (ABC):

Currently we are following the CBCS implemented by saurashtra university. In future we intend to register with the National Academic Depositary(NAD) to pass on the benefits of Academic Bank of Credits to our students. Our students will be registered with the NAD through the assistance of the college at the end of the academic year 2022-23.

17.Skill development:

Saurashtra university has incorporated skill development courses in the syllabus. To enrich language proficiency skills, University has clearly mentioned learning objectives and course objectives. In addition to this we have well equipped computer laboratory to provide basic computer related knowledge to our students. In future we will follow skill based courses provided in NEP-2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

It is partially incorporated in the syllabi of different courses that we are currently following. We also intend to introduce IKS courses, when NEP-2020 will be implemented by the university with which we are affiliated.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We are continuously evaluating objectives/outcome mentioned in different courses. We have seen constant improvement in our students. We are actively monitoring the development and consistently delivery the best results.

20.Distance education/online education:

We do not have such have format in our program as we follow the courses decided by the affiliated university, i.e. is courses prescribed by saurashtra university Rajkot.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	7

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	635

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	207

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	226

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	18

File Description	Documents

Data Template	View File

3.2 Number of Sanctioned posts during the year	26

File Description	Documents
Data Template	View File

4.Institution	

4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	19.34969
4.3 Total number of computers on campus for academic purposes	67

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All the faculties discuss and dictate curriculum to the students in the beginning of every semester. Keeping in mind the objectives of teaching and learning.

process takes place through utilization of various methods and techniques along with effective use of all the available resources. Students are allowed to use internet in the computer labs for the preparation of the same. Moreover personal guidance is given to the student's when required. The institution has implemented CBCS as per the directions of the parent university. We collect feedback from all stakeholders' for systematic way in accordance with up gradation of curriculum and syllabus in the changing needs of the time. The Institution has a Feedback Cell that collects documents the responses on curriculum from the stakeholders. Then students express their opinion on curriculum through response sheets. Oral responses are also considered. Special formats are used for alumni and parents to register their views during interface meetings. The Feedback committee and the Principal review the reports of analysis and initiate interventions. The teachers collect the exit level feedback from the final year students regarding learning process after the end of academic session.

File Description	Documents

Upload relevant supporting document	**View File**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

We follow the academic calendar for the regular classroom assignments and other co-curricular activities according to the plan every year. Internal evaluation is also followed as per norms.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

25

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The faculty allots time in their regular lectures to give speech relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The literature of Gujarati, Hindi, Sanskrit and English are full of the issues related to these values. The themes are selected while organising elocution, essay competitions, quizes and debates related to all these issues. Moreover, the institution offers Environmental Studies as the foundation course in which the students are made aware of the environmental issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00	

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

00	

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

128

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institutions assesses the learning level of the student into two way at the time of the commencement of the program on the basis of the year H.SC. result and induction/ orientation program. The Facilities in the college and the scope of the subject Bing tough are introduced in this session apart from this morning assembly session are also included to include that positive attitude however this year due to endemic morning assembly was not possible this process help as a base for monitoring the future progress of the student secondly short term courses are conducted at the department level for the advance learner to better than your employment value the department of Commerce organize basic account course for student enabling them to better scope with the program to which they are enrolled. The department of home science offers greater scope to the student by offering short term program in beauty and wellness and saving machine operator remedial classes are conducted with an aim to improve the academic performance of the slow learners absentees and student who participate in sports and other activities.

File Description	Documents
Link for additional Information	**Nil**

Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
635	**18**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

we regularly conduct teaching learning process through various means and method asdiscussed below. however due to pandemic we wear able to complete the syllabus mostly throw online lectures during this academic year

1.Teaching learning methods adopted by the faculty members include lecture method, interactive method,project based learning ,computer assisted learning, experimental learning .etc.The teaching learning activities are made effective through illustration and audio visual lecturers.lessons are taugh through PowerPoint presentation to make learning interesting besides lecture method

(A)Lecture method :

This conventional method is commonly adopted by all the teachers ,especially language teachers. This method facilitates the teachers to interpret,t explain and revise the content of a tax only for better understanding of the subject by the learners.

(B)Interactive method :

The faculty member make learning interactive with students by motivating student participation in group discussion ,role play, subject quiz, news analysis ,education games ,discussion and question are answer on current affairs.

(C)ICT enabled teaching:

ICT enable teaching enclude guest lectures of career counselors and educationalist.

(D)Regular practical session

(E)Use of educational videos through YouTube and other education website

(F)Office automation and accounting software.

File Description	Documents

Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty regularly utilize various ICT enabled tools like laptop, smart phones, projectors and internet application to enhance their teaching and learning assignments. The students are linked through WhatsApp groups in their respective courses. We dealt with the severe situation of COVID-19 through MS Teams, Google Team, Zoom and other such platforms to do our teaching and learning interaction with the students. Online MCQ tests are held through Google forms and MS Teams forms. The faculty use smart tools for the teaching and learning assignments. We also use online application for the quiz and teaching material sharing with the students by the faculty time and again. The students and the fellow faculty are inspired, motivated and facilitated with different tools and applications by the trained colleagues who are always ready and helpful to teaching and office colleagues. The programmes run by government agencies and other educational platforms are showed and telecast regularly to the students for their helpful classroom tasks. The students are also instructed through Whatsapp groups in the individual semester groups created by the faculty members. They are regularly in touch with the students for the queries if they have any. Bottom of Form

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents

Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

29.5

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of performance is an integral part of teaching in learning process As a part of sound educational strategy the institution adopts comprehensive continuous evolution CCE internal system as per Saurashtra University guideline .Student are made aware of the evaluation process during the induction programs at the beginning of the semester. In addition the institute instists on a systematic approach and hece the following practices have been adopted.

1. **Academic calendar with CCE internal exam dates**
2. **Teaching plan contents evolution procedures of the college**
3. **Display of important dates on the college notice board**
4. **Result analysis is done by the department after every CCE test**
5. **The performance of the student is monitor by the head of the department and the necessary feedback is given to the concern**

     faculty member.

6. **The principal conduct department wise meeting to give necessary feedback for improvement of student performance**
7. **Student should full feel the eligibility criteria of 75% attendance in each semester 2 appear for University examination**
8. **External examination of 2.5 hours duration is conducted at the end of every semester for all the theory papers**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination committee hears the related grievances of the students, if any, and let the concerned faculty know and solve the grievance in time. There are faculty in the internal examination committee that handles the proper mechanism. The examinee students who have not appeared in the regular tests are allowed to sit in the re-test after the internal test. Even though, some of the students are left behind who are not able to appear in the test for some reason or the other. They are allowed to give improvement test in the special case.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The prospectus showing the programme and course details are put on the website of the college. The students are also provided the details with their admission forms. The newly comer students are given instructions in the introductory sessions held by the faculties regarding their core and elective courses in the classrooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/Program-Outcomes2019-23.pdf**
Upload COs for all courses (exemplars	**No File Uploaded**

from Glossary)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has a system in place for measuring the levels of attainment of course outcomes, programme specific outcomes and programme outcomes. Attainment of the Course Outcomes The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result. Attainment of the Programme Specific Outcomes The feedback system of different stakeholders helps to measure and reckon the attainment of the programme outcomes. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability and various other questions to measures course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

185

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/2020-21-Part-B-2.7.1-Student-Satisfaction-Survey-SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**

List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the banner of Kadva Patel Social Group the college has arranged and provided place to established temporary Hospital to over come Covid-19. College has provide it's campus for the temporary hospital and almost 40 beds available. NSS Students of the college distributed Mask among the citizen of Upleta and its surrounding area. Co-ordinator of NSS took the lead role for the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**View File**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Institute ensures that the infrastructure requirements as Specified by the affiliating University and the Government are satisfied. The College has an adequate infrastructure to facilitate effective teaching-learning and research activities.

College is located only 1 Km far away from Town on state Highway. College has huge entrance gate with 24 hours gate keeper securities. 1 open air waiting longue for visitors, Fully furnished and AC Principal chamber, Administrative office and staff room. Two-wheeler parking area with roof. 16 Large classrooms in which 5 with OHP.

Huge Library with 33 cupboards, 4 magazine rack, 50 seating capacity, 1 desktop computer with printer.

3 Home Science laboratories, 1 Large and well furnished AC English language lab/computer lab, 1 Huge conference Hall with 200 seating capacity with OHP, Large TV, big screen. 1 Big RO water filter Plan. 1 generator room. 28 toilets,

Entire Building is equipped with 24 CCTV cameras in all class rooms, office, Laboratories, staffroom and ground. Campus facilitate with big hostel of 84 Rooms with attached toilet-bath and Gallery in every room. Large Kitchen and dinning area. Rest room and medical facilities room. 400 women students residential capacity. 1 guest room, 1 Rector resident.

The college has 2 computer labs equipped with internet facility. Wi-Fi internet facility is available on the college campus.

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for additional information	**http://rpbmahilacollegeupleta.org/gallery/**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports:-We have a large sports ground and various equipment's for outdoor and indoor games. we are conducting Various sports event, facilities for indoor sports and game like Table Tennis, chess, Carrom etc. Moreover the college has a playground for conducting outdoor games like Kabbadi, Volleyball, Kho-Kho, long jump, High jump etc.

Cultural Activities!-

The college has an open-air stage for cultural activities named "GITA KALA BHAVAN" with 2 green rooms (change room), fully deterrent colored lighting, 4 Full size curtains and many more other facilities and cultural equipments. "GITA KALA BHAVAN" was built as per rules and requirements of cultural Program. It was inaugurated by well known film and drama actress MS. SUJATA MEHTA. Availability of musical instruments for cultural activities College organizes a cultural program at night open for all every year.

Yoga:- The practice of yoga takes Place in the Prayer Hall, ground and college garden (vadi). Our College celebrates world Yoga Day every year on 21st June on college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	**http://rpbmahilacollegeupleta.org/gallery/**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.14855

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**

Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

235

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has all the basic IT facilities staff and students can access when needed. Some basic facilities are as under…

Computers-67,

Computer Lab-2

Internet – 4 Routers

Browsing Centre – 4

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	**View File**
Student – computer ratio	**No File Uploaded**

## 4.3.3 - Bandwidth of internet connection in the Institution	**A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	**View File**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in

Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.34969

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the effective utilization and maintenance of infrastructure and support facilities, Various committees like IQAC, Finance committee, Library Committee, cultural committee etc. are formed by the college. All the Physical, academic and support facilities of the college are looked after by these committees. The College has made annual maintenance contracts with various vendors for maintenance of IT infrastructure, Physical facilities, electrification, RO Plant, and other equipment. On the report of any issues, the concern head of the committee, Principal and management will contact the respective vendor and get the issue solved. The maintenance of college garden (Vadi) is carried out under the Supervision of Nature club environment committee.

The college has clearly stated guidelines for the utilization of the different facilities such as e library, Seminar hall, etc. The college management has a Positive approach towards creation and enhancement of infrastructure of the Institution. The Institution interact frequently with parents, teachers, alumni and students for creation and enhancement of its intra structure. Necessary budget is allocated for creation, enhancement and up gradation of infrastructure. The college has given priority to utilization of technology.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

354

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents

Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

180

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	**View File**
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute possesses dynamic organizational culture System & Practices which lends Scope for continuous 360 degree Participation and management. Students and their representatives play vital role in every academic and administrative task. C.R. and mentors from ever class are trained to assist and represent students and they Play Pivotal role . The institute Provides good quality education to the Students without any discrimination in any form. Be it academic input in the curriculum. or stay in the hostel, or the playground. Every where good facilities are provided to ensure that learning takes Place in the mentoring sessions besides group. Each of the above committee comprises of teachers and also students. The principal as well as management and head of the department also engage students and their representative regularly and Provide their valuable inputs. CR. Mentors are elected every year. in the college to look after the welfare of the students and to promote and co-ordinate -ordinate the extra Curricular activities

To organize supervise and Co-ordinate and activities of the class. This was a tradition of our college, but due to covid-19 during the academic year 2020-21 we could not form, elect/select students to organize and supervise activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association meeting did not take place due to covid-19.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**View File**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The management of the organization is reflected in the nature and vision of the organization.

All the information is provided from the trustees to the
principals, staff and students during meetings of IQAC are held in
a year. President Shri Rasikbhai zalawadia remains present in
almost all the meetings and encourages the committee. President
and members from the management give new ideas and also demands
for suggestions. Trustees also meet students at the beginning of
the year. At the beginning of the new academic term staff and
executive trustee shri pravinbhai solced all the queries and
trustee always remains presents in the campus. The Principal is in
lively touch with the trustees to achieve accountability in
management and everything runs smoothly. All information is
provided from Trustees to Principal, staff and students and vice-
versa , Representation of teachers and students in IQAC committee
comprises of representative of management, all HODs, Teachers
administrative staff, students, representative of NGO and other
local prominent people.

Trustees

1. Rasikbhai Zalavadiya

2. Harishbhai Bhalodia

3. Pravinbhai Dalsania

Chamber of commerce

1. Rameshbhai Panera

Representative of NGO

1. Binduben Kalariya

Educationalist

1. Yatinbhai Garala

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as
decentralization and participative management.

Shree Adarsh Education Trust & its president Shree Pravinbhai P.
Dalsania provide leadership in such a way that decentralization
and participate in management in seen in various institutional
practices. Decentralization and participative management of the
College is visible in all its academic and administrative spheres.
Multi layered transparent governance system is ensured through
written policies, systems and procedures, distinct job
descriptions and well-knit, committees, and accountability is
ensured through consultation, evaluation and follow ups.
Representation of teachers have been made in administrative
committees to provide necessary inputs so that the decisions

and/or recommendations arrived at such deliberations and meetings are converted into concrete action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With the vision empowerment our college is committed to provide quality sustenance and its enhancement as per the need of the society, especially women. The institutional with its strategic/perspective plan is committed to provide the students with a conducive and productive learning experience. The institute also ensure that students complete their studies with substantially enhanced skills, abilities, well equipped to accomplish their career and contribute to the society in many worthwhile ways. In order to realize this vision, the institute under the Trust entitled "Adarsh Education Trust Upleta" is providing meaningful and purposeful education together with value education leading to holistic human development and a humane society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The managing trustees and the statutory body Shree Adarsh Education Trust Upleta has an active roles to play for the effective and efficient administration. The principal of the college and the trust take decisions to set up the internal administrative committees working in the college. The college follows the appointment and service rules set by the university and government time and again.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

We follow welfare schemes of the government such as maternity leave, paternity leave and other leaves as per the rule of the government, health related issues of employees. The management is very positive to help each and every employee as and when the time requires. The faculties are allowed to sanction duty leave for their research work, attending Orientation Programmes, Refresher courses, Faculty Development Programmes, seminars and conferences. We also arrange health check-up programs for students & faculty. We periodically provide uniform to the attendants.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching staff is assessed annually through students' feedback, it is our tradition. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. We have prepared questionnaire to collect feedback of faculties from the students. The students give the feedback of teachers' performance on various criteria such as quality of the content, on time delivery of the content, completion of syllabus on time, providing materials etc. The feedback is then assessed and accordingly the strategy is planned to bring more improvement. But during the current year, no feedback was taken as the students were not physically available on campus due to lockdown for one year. The works of non-teaching staff is appraised by the Principal who give them verbal instructions and advice to improve their work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts external financial audits and facilitates timely auditing and submission of utilization certificate to the funding authorities. Statutory auditors conduct statutory audit. P. T. Makadia & Co. is the statutory auditors. The Knowledge Consortium of Gujarat (KCG) conducted the Academic and Administrative Audit (AAAg) of the College in 2015. A.A.A. (Academic Administrative Audit) Accreditation by KCG, Gandhinagar (The institution scored 792.75out of 1000).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.73

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resources. Institute follows specific rules for the fund usage and resource utilization. The college head seeks quotations from vendors for the purchase of necessary equipment such as computers, books, etc. The decision is made based on parameters like pricing, quality, terms of service, etc. The Principal ensures that the expenditure lies within the allotted budget. For the utilization of infrastructure, our college has gate keeper, gardener and peons who look after the physical facilities. The optimal utilization is ensured through

encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) is established on 20/06/2006 with a vision to streamline the quality initiatives of the institution. Institution's IQAC is vibrant and is constituted as per the norms of NAAC. The IQAC mainly focuses on: Realizing the Mission and Vision of the institution. Defining the quality policies Documenting the quality assuring strategies Continuous improvement in the strategies after thoroughly assessing the attainment. Redefining the new goals and observing the attainment level. The objectives of IQAC are: To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The following are the significant contribution of IQAC:

1. Implementation of new courses.

2. Procurement of new Instrument/equipment's/Books as per requirement of new curriculum.

3. Outcome Based Education (OBE) for all programs.

4. Meetings of Statutory and Non Statutory committees as per UGC Guidelines.

5. Sponsored capacity building program.

6. AISHE submission.

7. AQAR preparation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews teaching-learning outcomes at periodic levels. We take students' feedback once in a year regarding the syllabus

and the teachers' performance which include many criterion such as the methodology of teaching, materials provided, completion of syllabus etc. We also review the result of the students and take necessary action to improve their performance. We give opportunities to our students to improve the students' speaking and presentation skills so they can remove the stage fear. We also conduct extra lectures to complete the syllabus with prior permission of the Principal. We also give guidance to the students regarding competitive exams. IQAC committee ensures all these operations and records the incremental improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The year 2020-21 was a covid-19 pandemic affected year. So, the lectures had been conducted online. We could not organize any formal pragmas for gender equity but during lectures we often guide our students for gender equality. In order to persuade parents of girls students (ours is women's college), so students can utilize mobile phones to attend online classis. All the faculty members done the counselling of the parents.

File Description	Documents

Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college has deep concern to protect environment, health and well-being through implementation of effective waste management practices. Awakening to control 'throw-away' life style and grow consciousness of generating less waste among students, staff and faculty members has also been adopted. Our gardeners and sweepers and peons help in segregation of waste. Solid waste management is segregated at source and collected by Safai Karmachari to dispose-off properly to the dumping yards. Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling, by the municipality after collecting west from our campus. We have kept dustbins at various places on our campus. And municipal van comes at regular interval to collect solid waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**D. Any 1 of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen
    reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is located in a semi-urbun area where the students come from various social starta and culture. Many of our students are from minority. There are two units of NSS in our college. Under the banner of NSS, we organize various programmes to create tolerance and harmony towards cultural, regional, linguistic, and socio-economic diversities. Our NSS students also collect fund for blind people every year to show the compassion towards them. Every year, our college organizes Annual function in which the students of different community performs their dance such as Garba and different cultural activities. which reflect the social and cultural diversity. Our NSS volunteers has also distributed mask during the situation of covid-19. Covid care centre was started in our campus, to be helpful to the people of all communities. Our institution was also distributed ayurvedic health boostering drink (ukala).

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	**View File**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college sensitize the students and employees towards the constitutional values, rights and duties which include many programmes such as consumer rights, voting rights, road safety awareness, taking benefits of different government schemes etc. We also invite the experts of teach concerned field to talk on the topic. But during the year 2020-21 we could not organize any such activity due to covid-19 pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized**	**A. All of the above**

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among the students. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Principal. Independence Day is celebrated every year on 15th of August. Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Every year we plan practices in advance. But this year was the year of covid-19. We have provided our campus to start covid care centre. With the assistance of Kadva Patel Seva Social Group Covid care centre has been started. It was useful of the people of all communities. Our NSS volunteers has also distributed mask among the society.

File Description	Documents
Best practices in the Institutional web site	**View File**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It is our priority to empower the women of upleta and surrounding area especially educationally. But we have also vision towards the betterment of health through proper nutrition. We have arranged nutrition related lecture to sensitize our students regarding the most important aspect of our life that is health.

Being an educated citizen of the country we should understand the importance of cleanliness. Proper practical guidance as provided to our students to make their away about environmental and cleanliness.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**View File**

7.3.2 - Plan of action for the next academic year

- **To start PG centre (M.Com.).**
- **Tally certificate course.**
- **Foundation classis for Competitive examination.**
- **To adopt backward village.**
- **Skill enhancing activities by Home Science Department.**
- **Increase ICT facilities.**