



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SMT.R.P.BHALODIA MAHILA ARTS,COMMERCE AND SHREE N.P.BHALODIA HOMESCIENCE COLLEGE
• Name of the Head of the institution	Dr. Mahendra G. Kalavadiya
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	919328322706
• Mobile No:	9426226070
• Registered e-mail	rpbmc123@yahoo.in
• Alternate e-mail	mahendrakalavadiya63@gmail.com
• Address	Kolki Road, Upleta
• City/Town	Upleta
• State/UT	Gujarat
• Pin Code	360490
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Saurashtra University				
• Name of the IQAC Coordinator	Dr. Urvashi V. Kantariya				
• Phone No.	919429047332				
• Alternate phone No.	9429047332				
• Mobile	9429047332				
• IQAC e-mail address	rpbmc123@yahoo.in				
• Alternate e-mail address	mahendrakalavadiya63@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/03/ACADEMIC-CALENDER-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.50	2016	31/03/2007	30/03/2012
Cycle 2	B	2.33	2016	17/03/2016	16/03/2021
6.Date of Establishment of IQAC			20/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	7	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
MS Office training program.		
Department heads regularly interact with students and discovered improvement.		
Arranged students' skills development competitions.		
Discussion on different committees and protocol.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To take initiative for the environmental issues.	Students are working for the awareness of the environmental issues and conduct such programs to spread awareness among various stake holders.
Organized students' skill development competitions.	Home science department arranged different types of activities and students take part with interest.
Organized students' skill development competitions.	Home science department arranged different types of activities and students take part with interest.

13.Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
Management	04/02/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	28/12/2022

15.Multidisciplinary / interdisciplinary

Our institution understands the importance of multidisciplinary/interdisciplinary studies. Being an affiliated college we have to follow the regulations and approved programs of the parent university. As the UGC has constituted the committee and proposed NEP-2020 to end fragmentation of higher education by transforming HEIs into multidisciplinary colleges. We would like to be benefited by the proposal in future. Now we have single discipline program following affiliated university courses.

16.Academic bank of credits (ABC):

Currently we are following the CBCS implemented by saurashtra

university. In future we intend to register with the National Academic Depository(NAD) to pass on the benefits of Academic Bank of Credits to our students. Our students will be registered with the NAD through the assistance of the college at the end of the academic year 2022-23.

17.Skill development:

Saurashtra university has incorporated skill development courses in the syllabus. To enrich language proficiency skills, University has clearly mentioned learning objectives and course objectives. In addition to this we have well equipped computer laboratory to provide basic computer related knowledge to our students. In future we will follow skill based courses provided in NEP-2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

It is partially incorporated in the syllabi of different courses that we are currently following. We also intend to introduce IKS courses, when NEP-2020 will be implemented by the university with which we are affiliated.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We are continuously evaluating objectives/outcome mentioned in different courses. We have seen constant improvement in our students. We are actively monitoring the development and consistently delivery the best results.

20.Distance education/online education:

We do not have such have format in our program as we follow the courses decided by the affiliated university, i.e. is courses prescribed by saurashtra university Rajkot.

Extended Profile

1.Programme

1.1

7

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 575

Number of students during the year

File Description	Documents
Data Template	View File

2.2 207

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 195

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 17

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 26

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	7
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	575
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	207
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	195
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	17
File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	26
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File Description	Documents
Data Template	View File

4. Institution

4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	41.2501
4.3 Total number of computers on campus for academic purposes	67

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All the faculties discuss and dictate curriculum to the students in the beginning of every semester. Keeping in mind the objectives of teaching and learning. process takes place through utilization of various methods and techniques along with effective use of all the available resources. Students are allowed to use internet in the computer labs for the preparation of the same. Moreover personal guidance is given to the student's when required. The institution has implemented CBCS as per the directions of the parent university. We collect feedback from all stakeholders' for systematic way in accordance with up gradation of curriculum and syllabus in the changing needs of the time. The Institution has a Feedback Cell that collects documents the responses on curriculum from the stakeholders. Then students express their opinion on curriculum through response sheets. Oral responses are also considered. Special formats are used for alumni and parents to register their views during interface meetings. The Feedback committee and the Principal review the reports of analysis and

initiate interventions. The teachers collect the exit level feedback from the final year students regarding learning process after the end of academic session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

We follow the academic calendar for the regular classroom assignments and other co-curricular activities according to the plan every year. Internal evaluation is also followed as per norms.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

33

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The faculty allots time in their regular lectures to give speech relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The literature of Gujarati, Hindi, Sanskrit and English are full of the issues related to these values. The themes are selected while organising elocution, essay competitions, quizzes and debates related to all these issues. Moreover, the institution offers Environmental Studies as the foundation course in which the students are made aware of the environmental issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

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File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students on the basis of their HSc results and internal class room tests. On basis of these faculty member give remedial lectures. The Department of Home-Science offers greater scope to the students by offering Short-term courses in Beauty & Wellness, Pedicure and Manicure & Sewing Machine Operator . Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. Bilingual explanation and discussions are imparted to the slow learners for better understanding. In addition, the following efforts are made - Provision of standard lecture notes; Assignments and Student Seminars on contemporary topics are provided to enable students to develop an aptitude for research; Students are encouraged to participate and present papers in Workshops/ Inter-Collegiate Competitions; Participation in the Saptdhara competitions such as Debate, Group Discussion and Quiz Programmes is also encouraged. The academic achievements of the students are highlighted during Parents, Alumni Meet and Annual Programmes every year and the toppers of the College are felicitated with prizes.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
575	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

we regularly conduct teaching learning process through various means and method as discussed below. however due to pandemic we wear able to complete the syllabus mostly throw online lectures during this academic year 1. Teaching learning methods adopted by the faculty members include lecture method, interactive method, project based learning ,computer assisted learning, experimental learning .etc. The teaching learning activities are made effective through illustration and audio visual lecturers. lessons are taught through PowerPoint presentation to make learning interesting besides lecture method

(A) Lecture method : This conventional method is commonly adopted by all the teachers ,especially language teachers. This method facilitates the teachers to interpret, t explain and revise the content of a tax only for better understanding of the subject by the learners.

(B) Interactive method : The faculty member make learning interactive with students by motivating student participation in group discussion ,role play, subject quiz, news analysis ,education games ,discussion and question are answer on current affairs.

(C) ICT enabled teaching: ICT enable teaching enclude guest lectures of career counselors and educationalist.

(D) Regular practical session

(E) Use of educational videos through YouTube and other education website

(F) Office automation and accounting software.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty regularly utilize various ICT enabled tools like laptop, smart phones, projectors and internet application to enhance their teaching and learning assignments. The students are linked through WhatsApp groups in their respective courses. The faculty use smart tools for the teaching and learning assignments. We also use online application for the quiz and teaching material sharing with the students by the faculty time and again. The students and the fellow faculty are inspired, motivated and facilitated with different tools and applications by the trained colleagues who are always ready and helpful to teaching and office colleagues. The programmes run by government agencies and other educational platforms are showed and telecast regularly to the students for their helpful classroom tasks. The students are also instructed through Whatsapp groups in the individual semester groups created by the faculty members. They are regularly in touch with the students for the queries if they have any.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26.41

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of performance is an integral part of teaching in learning process As a part of sound educational strategy the institution adopts comprehensive continuous evolution CCE internal system as per Saurashtra University guideline .Student are made aware of the evaluation process during the induction programs at the beginning of the semester. In addition the institute instists on a systematic approach and hece the following practices have been adopted.

1. Academic calendar with CCE internal exam dates
2. Teaching plan contents evolution procedures of the college
3. Display of important dates on the college notice board
4. Result analysis is done by the department after every CCE test
5. The performance of the student is monitor by the head of the department and the necessary feedback is given to the concern faculty member.
6. The principal conduct department wise meeting to give necessary feedback for improvement of student performance
7. Student should full feel the eligibility criteria of 75% attendance in each semester 2 appear for University examination
8. External examination of 2.5 hours duration is conducted at the end of every semester for all the theory papers

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency initiatives at the institute level:

- Basic eligibility for evaluation process is made known to students through notice boards and class counseling.
- The schedules of internal assessments are communicated to students and faculty at the beginning of the semester through institute Brochure & Academic Calendar.
- Institute notifies evaluation process and related documentation on the notice board; through College Brochures and Circulars of the University.
- Staff meetings are conducted periodically to review the evaluation process.
- Display of all Internal-test marks on the College NoticeBoard.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, the Teachers and Students are aware of the stated Programme & course outcomes offered by the Institute. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

- Hard Copy/e-copy of syllabi and Learning Outcomes are available with the departments for ready reference for the teachers.
- Website links for the Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are also uploaded on the Institution website for ready reference.
- The importance of the learning outcomes has been

communicated to the teachers in every IQAC Meeting and Departmental Meetings.

- The students are also made aware of the Programmes/Courses through Study-circle Meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has a system in place for measuring the levels of attainment of course outcomes, programme specific outcomes and programme outcomes. Attainment of the Course Outcomes The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result. Attainment of the Programme Specific Outcomes The feedback system of different stakeholders helps to measure and reckon the attainment of the programme outcomes. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability and various other questions to measures course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/Program-Outcomes2019-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://rpbmahilacollegeupleta.org/wp-content/uploads/2024/02/2021-22-Part-B-2.7.1-Student-Satisfaction-Survey-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To impart and sensitize students to social issues and to move social responsibility from theoretical foundation to practical implementation, we have NSS and Saptdhara coordinators.

◦ Saptdhara :-

1. Essay Competition
2. Elocution Competition
3. Cultural Program : Garba Utsav, Welcome Navratri

◦ Activities under NSS :-

1. Tree Plantation
2. Campus Cleanliness Drive
3. National Days Celebration

◦ Yoga Camp :-

Every year the Institute celebrates Yoga Day. The practice helps the students in retaining their composure which in turn assist there in performing better in their studies and examinations. International Yoga-day was celebrated with faculty and students.

◦ Street Play :-

To sensitize students few participants of the college have perform street play title "Save Water".

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute ensures that the infrastructure requirements as Specified by the affiliating University and the Government are satisfied. The College has an adequate infrastructure to facilitate effective teaching-learning and research activities.

College is located only 1 Km far away from Town on state Highway. College has huge entrance gate with 24 hours gate keeper securities. 1 open air waiting longue for visitors, Fully furnished and AC Principal chamber, Administrative office and staff room. Two-wheeler parking area with roof. 16 Large classrooms in which 5 with OHP.

Huge Library with 33 cupboards, 4 magazine rack, 50 seating capacity, 1 desktop computer with printer.

3 Home Science laboratories, 1 Large and well furnished AC English language lab/computer lab, 1 Huge conference Hall with 200 seating capacity with OHP, Large TV, big screen. 1 Big RO water filter Plan. 1 generator room. 28 toilets,

Entire Building is equipped with 24 CCTV cameras in all class rooms, office, Laboratories, staffroom and ground. Campus facilitate with big hostel of 84 Rooms with attached toilet-bath and Gallery in every room. Large Kitchen and dinning area. Rest room and medical facilities room. 400 women students residential capacity. 1 guest room, 1 Rector resident.

The college has 2 computer labs equipped with internet facility. Wi-Fi internet facility is available on the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://rpbmahilacollegeupleta.org/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports:-We have a large sports ground and various equipment's for outdoor and indoor games. we are conducting Various sports event, facilities for indoor sports and game like Table Tennis, chess, Carrom etc. Moreover the college has a playground for conducting outdoor games like Kabbadi, Volleyball, Kho-Kho, long jump, High jump etc.

Cultural Activities!-

The college has an open-air stage for cultural activities named "GITA KALA BHAVAN" with 2 green rooms (change room), fully deterrent colored lighting, 4 Full size curtains and many more other facilities and cultural equipments. "GITA KALA BHAVAN" was built as per rules and requirements of cultural Program. It was inaugurated by well known film and drama actress MS. SUJATA MEHTA. Availability of musical instruments for cultural activities College organizes a cultural program at night open for all every year.

Yoga:- The practice of yoga takes Place in the Prayer Hall, ground and college garden (vadi). Our College celebrates world Yoga Day every year on 21st June on college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://rpbmahilacollegeupleta.org/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.69040

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
--

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

25949

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
--

4.2.4.1 - Number of teachers and students using library per day over last one year

73

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has all the basic IT facilities staff and students can access when needed. Some basic facilities are as under...

Computers-67,

Computer Lab-2

Internet - 4 Routers

Browsing Centre - 4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3055970

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the effective utilization and maintenance of infrastructure and support facilities, Various committees like IQAC, Finance committee, Library Committee, cultural committee etc. are formed by the college. All the Physical, academic and support facilities of the college are looked after by these committees. The College has made annual maintenance contracts with various vendors for maintenance of IT infrastructure, Physical facilities, electrification, RO Plant, and other equipment. On the report of any issues, the concern head of the committee, Principal and management will contact the respective vendor and get the issue solved. The maintenance of college garden (Vadi) is carried out under the Supervision of Nature club environment committee.

The college has clearly stated guidelines for the utilization of the different facilities such as e library, Seminar hall, etc. The college management has a Positive approach towards creation and

enhancement of infrastructure of the Institution. The Institution interact frequently with parents, teachers, alumni and students for creation and enhancement of its intra structure. Necessary budget is allocated for creation, enhancement and up gradation of infrastructure. The college has given priority to utilization of technology.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

376

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
---	--------------------------

File Description	Documents
Link to institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
122

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
122

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above
--	----------------------------

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute possesses dynamic organizational culture System & Practices which lends Scope for continuous 360 degree Participation and management. Students and their representatives play vital role in every academic and administrative task. C.R. and mentors from ever class are trained to assist and represent students and they Play Pivotal role . The institute Provides good quality education to the Students without any discrimination in any form. Be it academic input in the curriculum. or stay in the hostel, or the playground. Every where good facilities are provided to ensure that learning takes Place in the mentoring sessions besides group. Each of the above committee comprises of teachers and also students. The principal as well as management and head of the department also engage students and their representative regularly and Provide their valuable inputs. CR. Mentors are elected every year. in the college to look after the welfare of the students and to promote and co-ordinate -ordinate the extra Curricular activities

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a functional Alumni Association. It actively involves alumni throughout the year in every activity. The Alumni are invited annually during the Annual Students-parents-teachers" meet and provided with necessary guidance and motivation to reach out to the rural areas for improving. Girls enrolment. Alumni Association has been formulated and faldu shraddhaben, Hingrajia Jyotiben and Nehalben kalavadia have been appointed as President, General Secretary and Treasurer respectively. Alumni Association of women students of the institute Play a very important role. Sincere efforts are being made to bring together the alumni and involve them in the growth and development of the Institute. It should be mentioned here that of the students come from the rural areas and city also, well placed alumni visit the Institute regularly and guide student and answer their queries.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

◦ **VISION:**

The institution is working with the vision let the Nobel Thoughts come from all direction since 38 years to impart the education to the girls students

◦ **MISSION :**

- Time-tested traditions + Tide of Talent = Modern India
- Objectives:

To develop the inherent academic potential of the students.

To promote career opportunities for students.

To inculcate self reliance among students coming from the rural and weaker sections of the society.

To create responsible citizens.

It has been encouraging the enrollment of the first generation women learners from the nearby rural villages and underprivileged sections of the society. As such, the institute has well-equipped infrastructure facilities.

07 Saptdhara (07 Societies) as Knowledge Society, Yoga-Sports & Games Society, Creative-writing Society, Fine Arts Society, Community Services Society, Dramatic Arts Society, Music Society and Dance Society that organize their activities every fortnight for promoting talent in various fields.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

Shree Adarsh Education Trust & its president Shree Pravinbhai P. Dalsania provide leadership in such a way that decentralization and participate in management in seen in various institutional practices. Decentralization and participative management of the College is visible in all its academic and administrative spheres. Multi layered transparent governance system is ensured through written policies, systems and procedures, distinct job descriptions and well-knit, committees, and accountability is ensured through consultation, evaluation and follow ups. Representation of teachers have been made in administrative committees to provide necessary inputs so that the decisions and/or recommendations arrived at such deliberations and meetings are converted into concrete action.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With the vision empowerment our college is committed to provide quality sustenance and its enhancement as per the need of the society, especially women. The institutional with its strategic/perspective plan is committed to provide the students with a conducive and productive learning experience. The institute also ensure that students complete their studies with substantially enhanced skills, abilities, well equipped to accomplish their career and contribute to the society in many worthwhile ways. In order to realize this vision, the institute under the Trust entitled "Adarsh Education Trust Upleta" is providing meaningful and purposeful education together with value education leading to holistic human development and a humane society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Teaching & Administrative staff prepares an Academic Calendar for all academic and administrative activities in coordination with the Principal for the whole academic year. The IQAC (Internal Quality Assurance Cell) monitors all the development activities of the college, the new academic (Shortterm) courses and Saptadhara programmes, the Faculty & Student development programmes etc. The teaching staff is primarily responsible for academic matters, executing courses on time and conducting the Comprehensive Continuous Evaluation- Internal (CCE) as per University guidelines. The members of the Board of Studies (BoS) participate in meetings at the University level and give their suggestions and feedback. The IQAC with Principal as chairperson is responsible for quality enhancement and sustenance in all academic/administrative activities and therefore appropriate recommendations are made from time to time to cater to the needs of the students. The college has also established a Grievances Redressal Cell comprising of two senior staff members. The cell meets and interacts with students regularly. Students represent their personal, professional and academic grievances freely and frankly which are redressed immediately and effectively. A suggestion box is also installed in the campus.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

E. None of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

We follow welfare schemes of the government such as maternity leave, paternity leave and other leaves as per the rule of the government, health related issues of employees. The management is very positive to help each and every employee as and when the time requires. The faculties are allowed to sanction duty leave for their research work, attending Orientation Programmes, Refresher courses, Faculty Development Programmes, seminars and conferences. We also arrange health check-up programs for students & faculty. We periodically provide uniform to the attendants.

File Description	Documents
Paste link for additional information	<u>NIL</u>
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching staff is assessed annually through students' feedback, it is our tradition. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. We have prepared questionnaire to collect feedback of faculties from the students. The students give the feedback of teachers' performance on various criteria such as quality of the content, on time delivery of the content, completion of syllabus on time, providing materials etc. The feedback is then assessed and accordingly the strategy is planned to bring more improvement. The works of non-teaching staff is appraised by the Principal who give them verbal instructions and advice to improve their work.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts external financial audits and facilitates timely auditing and submission of utilization certificate to the funding authorities. Statutory auditors conduct

statutory audit. P. T. Makadia & Co. is the statutory auditors. The Knowledge Consortium of Gujarat (KCG) conducted the Academic and Administrative Audit (AAA) of the College in 2015. A.A.A. (Academic Administrative Audit) Accreditation by KCG, Gandhinagar (The institution scored 785 out of 1000).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resources. Institute follows specific rules for the fund usage and resource utilization. The college head seeks quotations from vendors for the purchase of necessary equipment such as computers, books, etc. The decision is made based on parameters like pricing, quality, terms of service, etc. The Principal ensures that the expenditure lies within the allotted budget. For the utilization of infrastructure, our college has gate keeper, gardener and peons who look after the physical facilities. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) is established on 20/06/2006 with a vision to streamline the quality initiatives of the institution. Institution's IQAC is vibrant and is constituted as per the norms of NAAC. The IQAC mainly focuses on: Realizing the Mission and Vision of the institution. Defining the quality policies Documenting the quality assuring strategies Continuous improvement in the strategies after thoroughly assessing the attainment. Redefining the new goals and observing the attainment level. The objectives of IQAC are: To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The following are the significant contribution of IQAC:

1. Implementation of new courses.
2. Procurement of new Instrument/equipment's/Books as per requirement of new curriculum.
3. Outcome Based Education (OBE) for all programs.
4. Meetings of Statutory and Non Statutory committees as per UGC Guidelines.
5. Sponsored capacity building program.
6. AISHE submission.
7. AQAR preparation.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

◦ **Review of Teaching Learning Process by IQAC:**

1. The IQAC meets the teaching staff and student class representatives periodically to discuss the need for adopting the modern and technical methods in teaching and learning processes.
2. Principal, HoDs, IQAC coordinator evolve strategies to enrich the required and updated curriculum based on the feedback obtained from students, PTA and Alumni interface meets every year.
3. Innovative teaching through audio visual aids has been introduced and adopted by many of the faculty members.
4. Different academic committees continuously review the teaching / learning process.
5. The Principal and HoDs get confidential report from class representatives and students on the quality of teaching by the teaching staff.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smt R. P. Bhalodia Mahila Arts, Commerce & Shree N. P. Bhalodia Home Science College Upleta and hence the question of gender equity does not arise. Nevertheless within the same gender all efforts are made to ensure that fair and equal treatment is meted out to all irrespective of their colour, caste, creed, race or religion. The institution puts in sincere efforts to empower students on moral and ethical values. The Prayer committee interacts with students on various gender related issues so as to develop the sensitization of students and solve the social issues. Organization of talks on Anti-Ragging also sensitizes the staff and students. By conducting various awareness programmes like Environmental studies, value education and women empowerment training, staff and students are sensitized towards the issue of gender and socially relevant problems. A variety of programmes are organized in collaboration with various clubs Vishv-gramin NGO, NSS to make students understand their strengths and weaknesses. The college is a girls' college and so far no sexual harassment has been reported by any student. Staff members too offer suggestions to solve the psychological and social problems. Students are encouraged to learn self defense methods and promote social awareness and women safety by organizing awareness programmes on the subject of harassment.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college has deep concern to protect environment, health and well-being through implementation of effective waste management practices. Awakening to control 'throw-away' life style and grow consciousness of generating less waste among students, staff and faculty members has also been adopted. Our gardeners and sweepers and peons help in segregation of waste. Solid waste management is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards. Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling, by the municipality after collecting waste from our campus. We have kept dustbins at various places on our campus. And municipal van comes at regular interval to collect solid waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following Institutional efforts/initiatives are being made to provide an inclusive environment:

1. Admission irrespective of Caste, Creed, race or religion. Education is for all. The institute, through its various initiatives and efforts, tries to create an inclusive environment.
2. Cultural activities: Prayer Assembly is the platform for exhibiting the latent talent of new aspirants and be ready to take on the challenges of the years ahead. Our college also organizes a Literary and cultural fest to provide a unique and conceptual learning opportunity to the students.
3. Celebration of days and festivals: The students at Our college celebrate not only the popular local festivals such as Holi, Deepawali, but also festivals like Navratri, which indicates their respect for regional and cultural harmony. Celebration of Hindi Divas in Our college is reflective of its linguistic harmony promotion in the campus. Students participate in poem recitation, and essay writing competitions on Hindi Divas, English Literary fest & Mother-Tongue Day.
4. NSS at Our college : NSS volunteers of the institute are instrumental in creating sensitization about community services. There is also a student to provide an opportunity for personal development and to address the physical and social needs of communities, to promote better relations between all people worldwide through a framework of friendship and service.
5. Institutional Financial Help : The institute also takes account of socioeconomic diversities among the students and offers Financial help to economically weak students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The following practices have been adopted to sensitize the our college students and employees:
- LEADERSHIP EMPOWERMENT PROGRAMME :-

1. Every year the Institution reframes the Student Council in keeping with our democratic value systems.
 - INDEPENDENCE DAY CELEBRATIONS :-
 1. Our college celebrates Independence Day with great fervour and enthusiasm. All the staff and students enthusiastically participated in the celebrations.
 - AZADI KA AMRUT MAHOTSAV :-
 1. In view of the celebration of 75 years of India's Independence - 'Azadi Ka Amrut Mahotsav', a competition was held in our college premises.
 - CONSTITUTION DAY CELEBRATION :-
 1. Constitution day Samvidhan Divas was celebrated on 26th November at our college. On this day quiz was conducted in the Morning Assembly.
 - REPUBLIC DAY CELEBRATIONS :-
 1. Republic Day is celebrated in the College on January 26 every year. Honorary Principal Dr. Mahendra G. Kalavadiya, Heads of the department attend the celebrations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

A. All of the above

organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates the following national and international commemorative days, events and festivals:

◦ Days:

- (a) International Yoga Day
- (b) Independence Day
- (c) Teachers' Day
- (d) Gandhi-Jayanti
- (e) Sardar-Patel Jayanti
- (f) Swami Vivekananda Jayanti
- (g) Republic Day
- (h) International Mother-Tongue Day
- (i) International Sanskrit Day
- (j) International Women's Day

◦ Events/Festivals:

- (a) Hindi Pakhvada

(b) **Guru-Poornima**

(c) **Gita Jayanti**

(d) **Navratri**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

o **The following are our best practices**

- 1. Value Education**
- 2. Saptdhara (Co-curricular activities through 7 societies for integral education)**
- 3. Self-reliant hostel life**
- 4. Periodical health check-up camp**
- 5. Guidance for self-employment and competitive examination**

The particulars of above best practices(photographs) have been uploaded on the portal

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It is our priority to empower the women of upleta and surrounding area especially educationally. But we have also vision towards the betterment of health through proper nutrition. We have arranged

nutrition related lecture to sensitize our students regarding the most important aspect of our life that is health. Being an educated citizen of the country we should understand the importance of cleanliness. Proper practical guidance as provided to our students to make their way about environmental and cleanliness.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- o To start PG centre (M.Com.).
- o Tally certificate course.
- o Foundation classis for Competitive examination.
- o To adopt backward village.
- o Skill enhancing activities by Home Science Department.
- o Increase ICT facilities.
- o To start nursing college
- o To start NCC unit